



Innovative Thinking. Tailored Delivery.

CESA 2 Driver Education

PO Box 400

Spring Green, WI 53588

Phone: (608) 588-3727

www.cesa2drivered.org

BEHIND THE WHEEL SIGN-UP SHEET

Please fill out the attached Behind the Wheel form as soon as you obtain your permit. The COMPLETED forms should be mailed to the address at the bottom of this form or emailed to driversedsupport@cesa2.org.

Parent Info			
Full Name			
Street Address			
City		Phone	
Email			
Parent Signature			

Student Info			
Full Name			
Date of Birth			
Date Permit Issued from DMV		School District for BTW	WI HEIGHTS
Instructional Permit Number	(A123-1234-1234-12)		
Email			

Availability for Behind the Wheel Instruction			
Study Hall Periods			
After School Availability		Weekend Availability	

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CESA 2 DRIVER EDUCATION NO SHOW OR LATE CANCELLATION POLICY

To qualify for Behind the Wheel (BTW) a student must have completed or be enrolled in the classroom portion of Drivers Education and have attained an instructional permit. Since the instructor must have a minimum of two students in the car to be able to provide a driving lesson, absence by one student means the other student will miss a lesson. The length of time necessary to complete Behind the Wheel will be extended.

The policy of attendance for Behind the Wheel is as follows:

Students must understand that if they cannot make their scheduled driving time, they need to contact the instructor with a minimum 48-hour notice of lesson cancellation. If you do not notify the instructor within 48 hours and the scheduled drive time was canceled by the instructor because of the absence, a \$50.00 fee will be charged. Payment is due prior to the next scheduled lesson.

This payment is only due upon missing a scheduled lesson.

I have read and understand the policy regarding missed Behind the Wheel lessons.

Student Signature

Date

Parent Signature

Date